

Privacybeleid of e.t.s.v. Thor Privacystatement

17-12-2018



1 Introduction

THIS document was created by the Privacy Committee as an English summary of our privacy policy. As such, it is intended as a short and user-friendly version rather than as a full English translation of our policy. Despite our utmost care, it's possible there are statements that conflict with the full version of our policy (in Dutch), or that give an incomplete and overly simplistic view.

In short, this document is merely meant as a courtesy to our English-speaking members, rather than as a legally valid English version of our privacy policy. If you agree with our policy, you therefore agree with the policy described in the full (Dutch) version. Should you have any questions not covered in this summary, don't hesitate to contact our Board in Flux 6.184 or at privacy@thor.edu.

2 Your rights

As described in the General Data Protection Regulation (GDPR), everyone we store personal data of has certain rights, including:

- You can inspect all your personal data
- You can demand a correction in your personal data
- You can demand us to stop using (parts of) your personal data
- You can demand us to remove (parts of) your personal data.

2.1 Removal of personal data

If you want to make use of your right to have your personal data removed or to limit its use, this may have certain consequences. Some data is essential for the proper organisation of activities, and therefore it is not possible to participate in these activities without allowing the use of your personal data. The consequences attached to removing your data are:

- *Name, e-mail address, postal address, language, birth date*: Cancellation of your membership of Thor
- *Student number*: Cancellation of a regular membership of Thor (you may still be eligible for a special membership).

For activities too, there can be consequences attached to not providing data or having it removed:

- *Gender, generation, birth date*: You won't be able to participate in certain activities such as study tours.
- *Allergies, food preferences*: For activities where food is provided, we will assume no allergies or preferences (vegetarian, halal, etc.)
- *Nationality, passport document number*: For certain excursions (mostly to companies working for the Dutch government or armed forces), it won't be possible to participate.

If you want to employ any of the above-mentioned rights, you can contact the Board in Flux 6.184 or at privacy@thor.edu. To prevent abuse, it will be necessary to provide proof of your identity, in the form of (a copy of) a legally valid means of identification such as a passport.

We will respond to your request within a month in all cases. We generally don't charge any costs, but in extraordinary cases we shall ask for a financial compensation as described in the GDPR.

2.2 Exceptions

2.2.1 *Financial data*

Under Dutch law, Thor is obliged to store all financial data for a duration of 7 years. This also applies to all included personal data. Therefore, we cannot comply with requests to remove or edit this data. In such cases, we can only remove any personal data outside of our financial records.

2.2.2 *Media*

Thor takes photos and videos of many of its activities. We do this in order to provide a visual report of these activities. This means we are not under a legal obligation to remove photos or videos when asked.

Nevertheless, if you would like a certain photo or video removed from our site, you can send a request to the Board (privacy@thor.edu) or the photography committee (fotoco@thor.edu). In almost all cases we shall abide by this request.

If you would rather not be photographed at an activity, please ask the photographer present so that he/she can take your request into account.

3 Personal data

Thor stores personal data. For members, this consists of:

- First and last name
- E-mail address
- Postal address
- Language
- Student number
- Birth date
- Gender
- Telephone number
- Generation
- First study (EE/AU).

The first two will be kept on cancellation of your membership.

The following personal data is stored about participants in activities:

- First and last name
- E-mail address.

Depending on the activity, the following personal data may also be stored:

- Age
- Gender

- Allergies
- Food preferences
- Nationality
- Passport document number.

We store the following personal data of benefactors:

- First and last name
- E-mail address
- Postal address
- Bank account number.

As described in chapter ??, you have the legal right to have this data modified or removed. As described in the same chapter, this may however have consequences.

4 Systems

Thor uses a number of systems in which personal data is stored:

- *Membership database*: all personal data we store of our members, as described in the previous chapter.
- *Financial database*: all financial transactions, including all personal data with a direct connection to these.
- *Website*: besides user accounts, data from activity enrolments is stored here, if enrolment was done online. Also, photos, videos and quotes of our members are stored here. Because of the higher privacy demands associated with persons under 16 years of age, only people above this age are able to get a website account.
- *File server*: personal data required for activities is stored here.
- *Alias file*: we use e-mail aliases for committee members. These are stored here.
- *Backup*: Thor employs an encrypted off-site backup where, among many other things, all of the above data is stored.

4.1 Social Media

Thor uses social media such as Facebook, LinkedIn, Instagram and YouTube. It is possible that personal data including photos, videos or stories are placed here. If you would like such data removed, you can ask the Board (privacy@thor.edu). In nearly all cases we will comply with such a request.

5 Data processors

Thor has a number of member categories able to access personal data. Which categories can access which data is given in Table ??.

6 Correspondence

We occasionally sent our members (e-)mails. This includes:

- Invitations to General Members Meetings
- Birthday congratulations
- The department magazine “Connecthor”
- Newsletter
- Direct mail.

With the exception of GMM invitations and occasional other necessary communication, we shall never send you (advertising) mail without your explicit consent. It is always possible to withdraw your consent for these mailings by clicking the link at the bottom of the mail.

7 Security

All personal data is stored in an encrypted environment, to which no more people than necessary have access. These persons will be instructed in dealing with privacy-sensitive data before being granted this access.

If despite our precautions something goes wrong, the Expert Committee will decide on a course of action. If you think you have found an error, bug or glitch which could harm the security of our data, please contact our Expert Committee as described in the document "Guidelines Ethical hacking", which can be found on our website.

8 Data shared with third parties

We share personal data with as few third parties as possible. For example, we will never sell your data to any company; all direct mail will be sent by us. Organisations we share personal data with are:

- *TU/e*: to check if you still study at the department of Electrical Engineering. We also share personal data of participants of the TU/e introduction week.
- *Government/police*: if we are obliged by a legal injunction.

9 Registration lists

We use a number of registration lists to prevent misconduct within Thor. These are:

- *Walhalla ban*: if you exhibit bad behaviour in Het Walhalla, such as fighting or vandalism, you may not enter our pub again.
- *Persona non grata*: if you exhibit bad behaviour within Thor, or fail to pay your invoices, you're not welcome any more at Thor or its activities.
- *Intro parent blacklist*: if you exhibit bad behaviour as an intro parent, you may not become an intro parent again in the future.
- *Excursion and lunch lecture blacklist*: if you exhibit bad behaviour during these activities, such as repeatedly failing to show up, you may not register for these activities in the future.

10 Questions or complaints

Questions or complaints about the privacy policy of Thor can be asked to the Board at privacy@thor.edu. We will always respond as quickly as possible, always within a month.